

May 22, 2023

Council Proceedings
May 22+, 2023

A special meeting of the Mayor and Council of the City of Atkinson, Nebraska, was held in the Council Chambers of the Municipal Building at 104 S. Main Street, Atkinson, Nebraska on the 22nd day of May 2023 at 7:30 o'clock p.m. The meeting was called to order by Mayor Erickson. On roll call the following were present: Chuck Asher, Ron Krysl, Helen Olson, Riley Olson, Jerry Osborne, Scott Shane, City Clerk Shelly Wieneke, and City Attorney Michael Sholes.

Notice of the meeting was given in advance by posting notice, as shown by the affidavit of publication. Notice of the meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Erickson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that the poster was on display on the east wall.

Moved by Osborne, seconded by R. Olson to approve the minutes of the May 8th meeting. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane, Asher. Nay: None. Motion Carried.

Several personnel issues were covered at this meeting and the following are changes that will be occurring:

1. Scott Fix's hours will be reduced from 40 hours per week to 30 hours per week beginning Wednesday, May 31, 2023. Gary is to discuss with Scott what his schedule will be to accommodate the testing that he does at the sewer plant.
2. Travis Schmitz agreed to be responsible for pushing the grass up on Monday, Wednesday, and Friday and haul it out accordingly at the South grass dump. Travis will also be sure that the trees are pushed together at the West tree dump.
3. Chris Winer agreed to be responsible for the cleanliness and organization of the shop. The shop should be looked over at the end of each day to make sure that everything has been put back in its place and all garbage is picked up.
4. Charlie Griess agreed to be responsible for setting up and maintaining a maintenance log for all city owned vehicles and equipment. Oil changes, repairs, and general upkeep of all equipment and vehicles should be documented in the log.

Charlie was advised to see Shelly in the office if a binder, paper, or form is needed to complete this project.

5. Each employee is to fill out a daily log of work completed. There is a section for the morning and afternoon for each day of the week. Employees must remember to state on the log where the work was completed. For example: Monday, 8:30 a.m. to 10:30 a.m.- filled potholes on South Main Street. The log is for a week at a time and at the end of the week should be turned into Gary Thurlow, Maintenance Supervisor. Each employee is to fill out their own log. Gary will then give the logs to Shelly at the office to be distributed in the packets for City Council Meetings.
6. Reports of employees hanging around at the shop excessively in the mornings are still coming in. All employees should come to work ready to get started and not sit around deciding what they are going to do for the day when they arrive. Gary is to be sure that his employees are aware of their task for the day, so that when they arrive in the morning, they are ready to go.
7. Gary Thurlow is responsible for making sure that his employees are doing their job and doing it correctly. Gary is in charge and his employees need to listen to him and do what they are told to do. Council feels that not much has changed since the 60-day action plan was implemented for Gary on April 3, 2023, and that Gary displays a lack of leadership in his department. Council wants to see dramatic improvements in the streets and utilities departments and Gary is responsible for making those improvements, such as, but not limited to, better maintenance of equipment, employees doing their jobs correctly, and elimination of unapproved overtime hours.
8. The manager on duty at the pool is to notify Amanda Sindelar and Gary Thurlow if the pool is going to be closed during normal operating hours. Gary will then notify Ron Krysl. Amanda will post on social media so that the public is aware the pool is closed.

Moved by Krysl, seconded by R. Olson to adjourn at 8:09p.m. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

May 22, 2023

Josh Erickson, Mayor

ATTEST:

Shelly Wieneke
City Clerk/Treasurer

I, the undersigned City Clerk/Treasurer for the City of Atkinson, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council May 22, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the said body; that all new media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

City Clerk/Treasurer

