

May 1, 2023

Council Proceedings
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A regular meeting of the Mayor and Council and the Community Development Agency of the City of Atkinson, Nebraska, was held in the Council Chambers of the Municipal Building at 104 S. Main Street, Atkinson, Nebraska on the 1st day of May, 2023 at 7:30 o'clock p.m. The meeting was called to order by Mayor Erickson. On roll call the following were present: Ron Krysl, Helen Olson, Riley Olson, Jerry Osborne, Scott Shane, City Clerk Shelly Wieneke, and City Attorney Michael Sholes. Chuck Asher entered the meeting at 7:38 p.m.

Notice of the meeting was given in advance by publication in the Atkinson Graphic, Atkinson, Nebraska as shown by the affidavit of publication. Notice of the meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Erickson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that the poster was on display on the east wall.

Moved by H. Olson, seconded by R. Olson to approve the minutes of the April 3rd meeting. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane. Absent and not voting: Asher. Nay: None. Motion Carried.

Treasurer's Report for April was discussed and placed on file.

The council acknowledged receipt of the April minutes of the Library, Elkhorn Meadows, HCED, E911, Park Board and the Union Street Duplex Financial Report.

Moved by Shane, seconded by H. Olson to approve hiring Jaden Mathis, Brittany Beckwith, Vinny Blackford, Courtney Kellner, and Andrew Schulte as lifeguards for the summer pool season. The applications for these five individuals were received after the Park Board meeting. RCV: Krysl, H. Olson, R. Olson, Osborne, Shane. Absent and not voting: Asher. Nay: None. Motion Carried.

Moved by H. Olson, seconded by R. Olson to approve Resolution 23-04 to adopt the Tri-County Hazard Mitigation Plan. This is a disaster plan for Holt, Antelope, and Knox counties. Adopting a hazard mitigation action plan makes Atkinson eligible for pre-disaster and post-disaster federal funding. RCV: H. Olson, R. Olson, Osborne, Shane, Krysl. Absent and not voting: Asher. Nay: None. Motion Carried

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Moved by H. Olson, seconded by R. Olson to approve Resolution 23-05 which designates the financial institution for the deposit of funds, indicates the authorized personnel, and the signatures required on the documents for the Union Street Duplex. RCV: Ayes: R. Olson, Osborne, Shane, Krysl, H. Olson. Absent and not voting: Asher. Nay: None. Motion Carried.

Moved by Krysl, seconded by Osborne to approve a water rate reduction for Jayme Gokie at 87755 State Highway 11. Typically, those residents who live outside of the city limits are charged double for their water usage. Jayme's dad donated the land that the city placed a well on in the 4J's division of Atkinson. Jayme is unable to have his own water well placed since it would be located too close to the city well. RCV: Ayes: Osborne, Shane, Krysl, H. Olson, R. Olson. Nay: None. Absent and not voting: Asher. Motion Carried

Chuck Asher entered the meeting at 7:38 p.m.

Moved by Krysl, seconded by Asher to appoint Rose Vrooman to a three-year term on the Library Board. RCV: Ayes: Shane, Asher, Krysl, H. Olson, R. Olson, Osborne. Nay: None. Motion Carried.

Moved by Krysl, seconded by Asher to appoint Brittany Kramer to a three-year term on the Library Board. RCV: Ayes: Asher, Krysl, H. Olson, R. Olson, Osborne, Shane. Nay: None. Motion Carried.

Moved by Asher, seconded by Krysl to approve a Special Designated Liquor Permit for FIBR, Inc on June 3, 2023 at the Atkinson Farmers Market, 106 South Main Street, for the firemen from 3:00 p.m. to 1:00 a.m. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane, Asher. Nay: None. Motion Carried.

Moved by Asher, seconded by Osborne to approve a Special Designated Liquor Permit for FIBR, Inc on May 26, 2023 at the Atkinson Farmers Market, 106 South Main Street, for the Alumni Dance. The alternate location will be Keating Resources at 107 South Main Street in Atkinson. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

The annual review of the Conditional Use Permit for BUG, LLC for enclosed grain storage, such as in bins, warehouses, or hoop buildings at 47607 876th Road was held, and no problems were reported since the permit was issued in 2022.

The annual review of the Conditional Use Permit for BUG, LLC for open storage of grain at 47607 876th Road was held, and no problems were reported since the permit was issued in 2022.

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Moved by H. Osborne, seconded by Asher to recess the city council meeting and convene as the Community Development Agency (CDA) of the City of Atkinson at 7:45 p.m. RCV: Ayes: Shane, Asher, Krysl, H. Olson, R. Olson, Osborne. Nay: None. Motion Carried.

Brent Ogden was present at the meeting to update the council on the progress on Lots 5 and 6, Block B, Galyen Seger Subdivision. The building is complete, and no extension is needed. The deed to the land had already been given to him with conditions and they were met, so therefore, no further action is needed.

Moved by Osborne, seconded by Shane to adjourn the CDA and reconvene as the City Council at 7:48 p.m. RCV: Ayes: Asher, Krysl, H. Olson, R. Olson, Osborne, Shane. Nay: None. Motion Carried.

Brent Ogden was present at the meeting to request lighting and gravel on East Oak Street, in front of his building. He said that the street now is basically dirt and mud and would like it graded and graveled. When the city's road grader is out of the shop, they will grade the road and get some gravel for it. The council will have Gary Thurlow, Maintenance Supervisor, talk to Matt McGrew with Nebraska Public Power District regarding the placement of lights on East Oak Street.

Moved by Krysl, seconded by Shane to approve a teardown permit for 6 Pack, LLC for removal of cellar and foundation at 713 East State Street. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane, Asher. Nay: None. Motion Carried.

Moved by Krysl, seconded by H. Olson to approve a teardown permit for 6 Pack, LLC for removal of a residence at 308 North Madison Street. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

Moved by Osborne, seconded by Shane to approve a teardown permit for 6 Pack, LLC for removal of a residence at 512 South Williams Street. RCV: Ayes: R. Olson, Osborne, Shane, Asher, Krysl, H. Olson. Nay: None. Motion Carried.

Moved by H. Olson, seconded by Asher to approve a teardown permit for 6 Pack, LLC for removal of a residence at 510 South Williams Street. RCV: Ayes: Osborne, Shane, Asher, Krysl, H. Olson, R. Olson. Nay: None. Motion Carried.

Moved by Krysl, seconded by R. Olson to approve a teardown permit for 6 Pack, LLC for removal of a residence at 218 East Pearl Street. RCV: Ayes: Shane, Asher, Krysl, H. Olson, R. Olson, Osborne. Nay: None. Motion Carried.

Moved by Asher, seconded by R. Olson to approve a teardown permit for Patrick and Natasha Gentele for removal of a residence at 508 North Sherrill Street, with the condition that

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an asbestos report is received and reviewed at the city office prior to demolition. RCV: Ayes: Asher, Krysl, H. Olson, R. Olson, Osborne, Shane. Nay: None. Motion Carried.

Moved by Asher, seconded by R. Olson to approve a teardown permit for John and Sheryl Elsbury for removal of a residence at 504 North Sherrill Street, with the condition that an asbestos report is received and reviewed at the city office prior to demolition. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane, Asher. Nay: None. Motion Carried.

Moved by Krysl, seconded by Osborne to approve a building permit for a 24' x 18' x 9' addition at 504 West Pearl Street. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

Moved by Osborne, seconded by Asher to approve a building permit for Ron Krysl to construct a 60' x 24' x 12' wood frame building at 406 East 5th Street. RCV: Ayes: R. Olson, Osborne, Shane, Asher, H. Olson. Nay: None. Abstain: Krysl. Motion Carried

Moved by Asher, seconded by R. Olson to approve a building permit for Ron Krysl for a 30' x 60' x 12' wood frame addition at 408 E 5th Street. RCV: Ayes: Osborne, Shane, Asher, H. Olson, R. Olson. Nay: None. Abstain: Krysl. Motion Carried.

Moved by Asher, seconded by Krysl to approve LB840-129, Property Improvement Program reimbursement grant for Atkinson Family Chiropractic for 50 percent of façade project not to exceed \$10,000. This also includes a request for signage not to exceed \$5,000. The estimated project cost request is \$7,462.50. RCV: Ayes: Shane, Asher, Krysl, H. Olson, R. Olson, Osborne. Nay: None. Motion Carried.

Moved by Krysl, seconded by Asher to approve LB840-132, Property Improvement Program reimbursement grant for 6 Pack, LLC for residential structure demolition at 218 East Pearl Street in the amount of 50 percent of the project, not to exceed \$10,000. The estimated request is \$6,850. RCV: Ayes: Asher, Krysl, H. Olson, R. Olson, Osborne, Shane. Nay: None. Motion Carried.

Moved by Osborne, seconded by R. Olson to approve LB840-133, Property Improvement Program reimbursement grant for 6 Pack, LLC for residential structure demolition at 308 North Madison Street in the amount of 50 percent of the project, not to exceed \$10,000. The estimated request is \$3,860. RCV: Ayes: Krysl, H. Olson, R. Olson, Osborne, Shane, Asher. Nay: None. Motion Carried.

Moved by H. Olson, seconded by R. Olson to approve LB840-133, Property Improvement Program reimbursement grant for 6 Pack, LLC for residential structure demolition at 510 and 512 South Williams Street Street in the amount of 50 percent of the project, not to exceed \$10,000. The estimated request is \$4,580. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

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Moved by Asher, seconded by Osborne to approve LB840-135, Property Improvement Program reimbursement grant for 6 Pack, LLC for residential structure demolition at 713 East State Street in the amount of 50 percent of the project, not to exceed \$10,000. The estimated request is \$3,650. RCV: Ayes: R. Olson, Osborne, Shane, Asher, Krysl, H. Olson. Nay: None. Motion Carried.

ED Director, Amanda Sindelar, presented the LB840 Citizens Advisory Review Committee Semi-Annual report. Amanda stated the income received was \$186,684.04 and expenses approved totaled \$164,121.06, which leaves a balance of \$565,100.24 in the LB840 account and that the committee found that all the expenses are allowable within the program guidelines. Moved by Krysl, seconded by Asher to approve the Citizen Advisory Review Committee report on the LB840 program as presented. RCV: Ayes: Osborne, Shane, Asher, Krysl, H. Olson, R. Olson. Nay: None. Motion Carried.

Overtime hours were approved for the spraying of mosquitos this summer. There should only be one person spraying each night. Gary Thurlow, Street Supervisor, reported that Chris, Travis, Charlie, and himself are certified to spray for mosquitos. They start the night in Emmet and then return to Atkinson to continue spraying.

Shelly Wieneke, City Clerk, updated the council on the CDBG grant for a mobile medical unit for West Holt Medical Services (WHMS). A vehicle has been selected and bid approved by WHMS. The process will progress by initiating a check for the down payment, which will be around \$175,000. This will get the vehicle ordered and as checks are written, draw downs on the grant will be initiated to reimburse the cost of the vehicle.

Moved by Asher, seconded by R. Olson to approve the delinquent utilities report in the amount of \$1,347.20. RCV: Ayes: Osborne, Shane, Asher, Krysl, H. Olson, R. Olson. Nay: None. Motion Carried.

Moved by Krysl, seconded by Osborne to approve the clams as prepared. RCV: Ayes: Shane, Asher, Krysl, H. Olson, R. Olson, Osborne. Nay: None. Motion Carried.

Moved by Osborne, seconded by Krysl to go into executive session regarding personnel matters at 8:50 p.m. RCV: Ayes: Krysl, H. Olson, R. Olson Osborne, Shane, Asher. Nay: None. Motion Carried.

Moved by Osborne, seconded by R. Olson to come out of executive session regarding personnel matters at 9:32 p.m. RCV: Ayes: H. Olson, R. Olson, Osborne, Shane, Asher, Krysl. Nay: None. Motion Carried.

Moved by Asher, seconded by Osborne to adjourn at 9:33 p.m. RCV: Ayes: Asher, Krysl, H. Olson, R. Olson, Osborne, Shane. Nay: None. Motion Carried.

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Claims:

AFLAC	Fee	707.80
AMERITAS INSURANCE	414h	6,436.64
ATKINSON GRAPHIC	Water Report	952.89
BAKER & TAYLOR	Books	2,160.98
C O ENTERPRISES	Supplies	584.12
CHAMBER OF COMMERECE	Chamber Bucks	100.00
CITY OF ATKINSON	PR Funds to TCB	43,501.59
FIRST STOP	Fuel	276.00
FIX, R. SCOTT	Med/Sup-Scott	618.24
GARDEN GATE	Magazine	45.00
HAGAN JUDY	Med/Sup-Steven	768.23
MIDWEST LAB	Fee	129.15
MITCHELL EQUIPMENT	Hammer/Sewer Jet	59.95
N P P D	Electric	4,087.24
NE PHE LAB	Fee	821.00
NE REVENUE DEPT	Sales Tax	2,895.70
NORFOLK DAILY NEWS	WHMS MOBILE HEALTH BID	162.90
PETTY CASH	postage	20.09
POST OFFICE	UB Billing Permit	599.90
NIOBRARA VALLEY ELEC REA	MR Park	106.26
SARGENT DRILLING	Efficiency Testing	750.00
SENIOR CENTER	April, May, June	225.00
TRI-COUNTY BANK	Solar Panel Payment	17,552.32
ZISKA CHERYL	Med/Sup-Cheryl	1,039.06
L A R M	Liab Ins-Dump Truck	155.29
RUTJENS CONSTRUCTION	Fire Hydrant Rep	391.00
EFTPS	FED/FICA TAX	10,856.23
GREAT AMERICA LEASING	Sharp copier lease	172.50
COLONIAL LIFE	Dental Insurance	1,248.72
WETTLAUFER LANDSCAPES	Rpl D. Tasler Bench	284.99
GREAT PLAINS		
COMMUNICATIN	Telephone	421.39
SIX STAR SANITATION	Dumpster	13,100.50
HARTFORD	Life Insurance	67.32
LINCOLN NATL LIFE INSURE	LTD	182.37
MILLER & ASSOCIATES	2022 Water Main Repl Proj	2,200.00
UNITED HEALTHCARE	Health Insurance	18,224.84
ONE OFFICE SOLUTION	Copies	158.77
BLACK HILLS ENERGY	Heat	2,072.22
S C & D TRUCKING	Chip Red Rock	4,107.84
CORE & MAIN	Meter Coupling/Supplies	409.33
NE CHILD SUP PAYMENTS	GARNISHMENT	537.32

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ONSOLVE, LLC	Code Red	141.47
OLSON REPAIR	D Mincer Pickup	1,984.59
PRECISION IT	Office 365	762.00
VISA-TCB	Clutch for GMC	985.37
GOTSCHALL & SHOLES PC	Fee	868.50
SHAD'S ELECTRIC, LLC	Bad Ballast/Wiring	2,368.11
FIRST INTERSTATE BANK	2021 Pick up	5,645.94
MC2, INC.	Trojan Bulbs	2,025.44
MASTERCARD	Gen Supplies	547.68
911 CUSTOM	Jump Start Pack	290.00
NANCY WEBER	Cake-Nancy K Retirement	135.00
MARY JANES FARM	Subscription	34.95
NATIONAL GEOGRAPHIC	Subscription	57.00
PAYROLL CHECKS	PAYROLL CHECKS ON 04/07/2023	19,851.39
PAYROLL CHECKS	PAYROLL CHECKS ON 04/21/2023	17,786.10
	CLAIMS TOTAL	192,674.23

Josh Erickson, Mayor

ATTEST:

Shelly Wieneke
City Clerk/Treasurer

I, the undersigned City Clerk/Treasurer for the City of Atkinson, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council May 1, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the said body; that all new media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

City Clerk/Treasurer

